

PROCEDURES FOR EXHIBITING AT “THE OAKS”

The Oaks is a meeting facility for Sun City clubs, etc., located at the Legacy Hills Golf Course. The change out notice will be in the Photography Club’s monthly newsletter and on the Studio’s bulletin board.

If you want to exhibit at this location contact the person named in the newsletter by phone or email. If you are one of the seven members to exhibit you will be instructed to take your ready to hang image to the Photography Club studio on a specific date.

Images are to be framed to the following sizes: (glass size) 16x20, 18x18, or 20x20. Images must be wire ready to hang. No saw-tooth hangers nor string. The image can be “For Sale” or not.

Photographers will sign in their work using the registration form located in the Exhibitors Sign In Manual which requires the photographer’s name, title of the work, price and date. If not for sale it must be noted NFS. Each photograph must be identified in the same way, permanently, on the back of the work.

A title card for each photograph will be prepared by a member of the Exhibition Committee.

When a photograph is sold the check is made payable to the Photography Club. Instructions regarding sales are posted at the exhibit location. When a photograph is sold by the seller, they will deliver the check to the Photography Club studio and the monitor/officer will handle the transaction. If a monitor is not working the person handling the transaction would follow the procedures outlined in the Studio Procedures Manual.

The Photography Club’s policy is to deduct a 10% commission plus sales tax from the sale of a member’s work. Then a check for the balance will be given to the photographer. This policy applies to all photograph sales made at any location where the club is exhibiting.

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